

**CLIFTON PRIMARY SCHOOL, BRUNSWICK ROAD, BALSALL HEATH, BIRMINGHAM
B12 8NX
Tel: 0121 464 2926
email: enquiry@cliftonprimary.bham.sch.uk**

ADVERT GR4 Family Work Co-Ordinator

**21.9 hours per week (3 days), term time only plus 2 weeks
£32,076 - £39,186 per annum, pro rata**

Clifton Primary is a vibrant, multi-cultural school with a commitment to making a difference to the lives of our pupils and the community we serve.

We are looking to recruit a key member of staff to work as part of the Family Support Team at Clifton Primary School.

The successful candidate will:

- Have a working knowledge and practical understanding of Early Help
- Be experienced in supporting families in a professional capacity
- Be experienced in working with and co-ordinating a multi-agency approach
- Have the ability to build effective relationships with children and their families
- Have experience of school attendance procedures to improve attendance
- Work as part of the Family Support Team at Clifton Primary School
- Develop a secure environment to establish relationships with parents
- Have excellent communication skills
- Be able to use their initiative and be a flexible team player
- Have a strong and focused work ethic

We can offer you:

- A popular school with a positive ethos
- Children who are eager to learn
- A supportive, professional team that works towards excellence in all that we do
- A real opportunity to be creative and inspire our pupils
- High quality resources and innovative teaching approaches
- Excellent support and professional development opportunities

This school is committed to safeguarding and promoting the welfare of children and expect all staff and to share this commitment. The successful candidate will be subject to necessary pre-employment checks, including: an enhanced DBS; Childcare Disqualification (where applicable); qualifications (where applicable); medical fitness; identity and right to work. All applicants will be required to provide two suitable references. An online search will also be carried out as part of due diligence on all short-listed candidates.

This post is exempt from the Rehabilitation of Offenders Act 1974 and the amendments to the Exceptions Order 1975, 2013 and 2020.

This post is covered by Part 7 of the Immigration Act (2016) and therefore the ability to speak fluent and spoken English is an essential requirement for this role.

**Advert Released: 19th September 2025 Closing date: 29th September 2025, 9am
Applications will be considered upon receipt. Previous applicants need not apply.
For an application pack please visit our website.**